

Sample #1 — Board of Directors Full Board Evaluation

Rankings go from 1 = Low/Disagree up to 5 = High/Agree

Board Activity

LOW				HIGH
1	2	3	4	5

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|-----|---|---|--|--|--|--|--|
| 1. | The board operates under a set of policies, procedures, and guidelines with which all members are familiar. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
| | | | | | | | |
| 2. | The Executive Committee reports to the board on all actions taken. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 3. | There are standing committees of the board that meet regularly and report to the board. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 4. | Board meetings are well attended, with near full turnout at each meeting. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
| | | | | | | | |
| 5. | Each board member has at least one committee assignment. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 6. | Nomination and appointment of board members follow clearly established procedures using known criteria. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 7. | Newly elected board members receive adequate orientation to their role and what is expected of them. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 8. | Each board meeting includes an opportunity for learning about the organization's activities. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 9. | The board follows its policy that defines term limits for board members. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 10. | The board fully understands and is supportive of the strategic planning process of the system of care. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 11. | Board members receive meeting agendas and supporting materials in time for adequate advance review. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 12. | The board adequately oversees the financial performance and fiduciary accountability of the organization. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
| | | | | | | | |
| 13. | The board receives regular financial updates and takes necessary steps to ensure the operations of the organization are sound. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 14. | The board actively engages in discussion around significant issues. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 15. | The board chair effectively and appropriately leads and facilitates the board meetings and the policy and governance work of the board. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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Source: NeighborWorks America.
http://www.neighborworks.org/Documents/TrainingandServices_Docs/NonProfitLeadership_Docs/BoardLeadership_Docs/ECFA-Full-Board-Assessment.aspx

Sample #1 — Board of Directors Full Board Evaluation

Mission and Purpose

LOW					HIGH
1	2	3	4	5	

1. Statements of the organization’s mission are well understood and supported by the board.

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2. Board meeting presentations and discussions consistently reference the organization’s mission statement.

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3. The board reviews the organization’s performance in carrying out the stated mission on a regular basis.

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Governance / Partnership Alignment

1. The board exercises its governance role:
 1) Ensuring that the organization supports and upholds the mission statement, core values, guiding principles, vision statement, and partnership policies.

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2. The board periodically reviews, and is familiar with, the organization’s partnership core documents, Memoranda of Understanding, etc.

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3. The board reviews its own performance and measures its own effectiveness in governance work.

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4. The board is actively engaged in the board development processes.

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Board Organization

1. Information provided by staff is adequate to ensure effective board governance and decision-making.

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2. The committee structure logically addresses the organization’s areas of operation.

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3. All committees have adequate agendas and minutes for each meeting.

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4. All committees address issues of substance.

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Sample #1 — Board of Directors Full Board Evaluation

Board Meetings

LOW					HIGH
1	2	3	4	5	

1. Board meetings are frequent enough to ensure effective governance.

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2. Board meetings are long enough to accomplish the board's work.

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3. Board members fully and positively participate in discussions.

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Board Membership

1. The board size is adequate to effectively govern the organization.

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2. The board has a range of talents, experience, and knowledge to accomplish its role.

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3. The board uses its members' talents and skills effectively.

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4. The board makeup is diverse with experience, skills, ethnicity, gender, denomination, and age group.

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5. Fellow board members review each member's performance at the end of every three-year term.

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6. Each board member participates in financially supporting the organization on an annual basis.

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Administration and Staff Support

1. The committee structure provides adequate contact with administration and staff.

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2. Communication is strong and clear between the board and staff.

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3. Staff support before, during, and after-board meetings is effective.

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Please make any other comments about the work and effectiveness of our boards:
